

Scanning and Remembering: Learning about job resources
Go over these ideas orally with your class.

1. Pose a question like this one, " Do you read signs in English when you ride the bus, or wait in an office? How about signs at school or at work? Have you ever learned something important from a sign on the street? (Free, Apt for Rent, Help Wanted, etc"
2. There is a lot of useful info posted on signs, on buses, on street corners, on bulletin boards, in schools! Especially when we are looking for a job, it's helpful to look around all the time.
3. We don't always have time to write, or a pencil handy.
4. We can remember more with practice. We can come back later to look again if we notice and read, in the first place.
5. Encourage them to understand for themselves if they are someone who "has to write it down" or if they can remember dates, addresses, etc fairly well without writing. We are very different this way.

Skimming practice.

1. Use an OHP of current info from MHH or SOMEK. Fall 2007 fliers are included and could be used in later semesters.
2. Have ss skim, but not write notes. Give 1-2 minutes.
3. Turn off OHP.
4. Immediately have them take a pencil, number 1-5 on paper.
5. Read to them, they mark true or false.
6. Compare with a partner.
7. Turn OHP back on.
8. Correct together.

Variation. Do the same thing but space the "remembering" between the beginning and end of class, or even one day and the next.

Handout One: Are you looking for a job?

Read to ss. T or F?

1. There are meetings every Tuesday.
2. The meetings are in English and Spanish.
3. The meetings are about classes.
4. The meetings are in the morning.
5. You need to pay to go the meetings.

Handout Two; Intercontinental T or F

1. A very large hotel is opening in June 2008.
2. There won't be many new jobs there.
3. You have to apply at the hotel.
4. You should apply in the evening.
5. You should apply by email.

Handout Three: Hospitality Training

1. There are orientation meetings every day of the week.
2. The meetings are in Spanish and English only.
3. ESL students from Level 2 can take the training.
4. The training is four months long.
5. The training is free.